

Essential Skills for New Managers

June 5-10, 2016

SCHEDULE

(Sunday-Thursday sessions in the Barnes Pavilion, Friday session in the Amphitheater)

SUNDAY, June 5

- 4:00 p.m. Welcome and “The Real Me”
~ **Mizell Stewart III, Megan H. Chan, Butch Ward**
- 7:00 p.m. Group dinner on your own dime at 400 Beach Seafood & Tap House, 400 Beach Dr. NE, (727) 896-2400

MONDAY, June 6

- 9:00 a.m. *The First Big Question: What Do You Stand For?* ~ **Butch**
- 10:30 a.m. Break
- 10:45 a.m. *The ViewPoynt: Feedback to Help You Become a Great Boss* ~ **Butch**
- 12:30 p.m. Lunch in the Dining Room
- 1:30 p.m. *And Your Assignment for the Week Is...* ~ **Butch**
- 1:45 p.m. *Why Can't We Do Things My Way?* ~ Myers-Briggs® and Management ~ **Butch**
- 3:30 p.m. *1-on-1 Coaching on Your ViewPoynts* ~ **Butch, Mizell, Megan, Kelly McBride, Katie Hawkins-Gaar, Tim Franklin, Roy Peter Clark, Vidisha Priyanka**
Evening on your own

TUESDAY, June 7

- 9:00 a.m. *Why Being Smart Isn't Enough: The Role of Emotional Intelligence* ~ **Mizell**
- 10:30 a.m. Group Photo in the Great Hall, then Break
- 10:45 a.m. *Leading on Two-Tracks: It's All About Relationships, Coach* ~ **Butch**
- 12:30 p.m. Lunch
- 2:00 p.m. *I Was a New Manager Once. And I Survived. Here's What I Learned* ~ **Megan**
- 3:30 p.m. Break
- 3:45 p.m. *Becoming a Resilient Leader* ~ **Mizell**
- 5:15 p.m. Adjourn (Evening on your own)

WEDNESDAY, June 8

- 9:00 a.m. *Finance 101: The Numbers You Need to Know* ~ **Mizell**
- 10:30 a.m. Break
- 10:45 a.m. *Project Management and the Secrets to Great Collaboration* ~ **Megan**
- 12:30 p.m. Lunch
- 2:00 p.m. *New Managers and New Ethics: The Power of the Process* ~ **Kelly**
- 3:45 p.m. Break
- 4:00 p.m. *Who's Missing in Our Coverage—and Why?* ~ **Butch**
- 5:15 p.m. Adjourn (Evening on your own)

THURSDAY, June 9

- 9:00 a.m. *Difficult Conversations: Getting Smarter about Conflict* ~ **Butch**
- 10:15 a.m. Break

- 10:30 a.m. *Difficult Conversation Boot Camp: Case Studies, Practice ~ Megan, Butch*
- 12:00 p.m. Lunch
- 1:30 p.m. *Time's Up: What Are Your Priorities? ~ Butch*
- 3:00 p.m. *1-on-1 Coaching, Writing Personal Development Plans ~ Butch, Al Tompkins, Megan, Kelly, Roy, Vidisha, Neil Brown, Graham Brink*
- 7:00 p.m. Group Dinner on your own dime at Bella Brava, 204 Beach Dr. NE, (727) 895-5515

FRIDAY, June 10 (Meet In the Amphitheater)

- 9:00 a.m. *Your Personal Development Plans*
- 12:00 p.m. Lunch – Poynter's treat as you dine and finish your evaluations
- 1:15 p.m. *Taking It Home ~ Butch*
- 1:45 p.m. Graduation and closing remarks
- 2:30 p.m. Seminar ends